



## The Rosehill School St Matthias Road, Nottingham, NG3 2FE

Telephone (0115) 9155815

Headteacher: Cheryl Steele [headteacher@rosehill.nottingham.sch.uk](mailto:headteacher@rosehill.nottingham.sch.uk)

Website: [www.therosehillschool.com](http://www.therosehillschool.com) Enquiries: [admin@rosehill.nottingham.sch.uk](mailto:admin@rosehill.nottingham.sch.uk)

*The Rosehill School Association is a Registered charity: Number 1027545*

---

### Safeguarding Statement

Rosehill School is committed to safeguarding and promoting the welfare of its children and young people and we expect all staff to share this commitment. Safeguarding is everyone's responsibility. The school complies with [Keeping Children Safe in Education 2024](#); please see the schools website [https://www.therosehillschool.com/Safeguarding Information](https://www.therosehillschool.com/Safeguarding%20Information) and [Safeguarding Policies](#) for further information.

### Safeguarding responsibilities of the post holder

- School staff are particularly important, as they are in a position to identify concerns early, provide help for children, promote children's welfare and prevent concerns from escalating
- You will be expected to engage in annual safeguarding training and regular ongoing training, be familiar with key policies and ensure you know the steps to take should you be made aware of a safeguarding or child protection concern. You will remain vigilant and act swiftly if you have concerns about a child and be an appropriate role model for both children, young people and colleagues at all times
- All staff have a responsibility to provide a safe environment in which children can learn
- All staff should be prepared to identify children who may benefit from early help. Early help means providing support as soon as a problem emerges at any point in a child's life, from the foundation years through to the teenage years
- Any staff member who has any concerns about a child's welfare should follow the processes set

### The safeguarding checks that will be undertaken

The successful candidate is required to provide references, which will be called prior to interview. You will be expected to undertake an enhanced Child & Adult Disclosure and Barring Service (DBS) check. We will ask you to complete a criminal self-declaration form and we will conduct online searches for information that is publicly available.

Rosehill School comply with the Disclosure & Barring Service code of practice and have a written safer recruitment policy which covers the recruitment of ex-offenders which is available on request. You are required to declare any relevant convictions, adult cautions or other matters which may affect your suitability to work with children and young adults. As a result of amendments to the Rehabilitation of Offenders Act 1974 (exceptions order 1975) in 2013 and 2020, some minor offences are now protected (filtered) and should not be disclosed to potential employers, and employers cannot take these offences into account.

If you are shortlisted for interview, you will be asked to make any relevant disclosures relating to previous cautions or convictions. If you are unsure whether you need to disclose criminal information, you should seek legal advice or you may wish to contact Macro or Unlock for impartial advice. There is more information on the Government website <https://www.gov.uk/exoffenders-and-employment>

- Nacro - <https://www.nacro.org.uk/criminal-record-support-service/> , [helpline@nacro.org.uk](mailto:helpline@nacro.org.uk) or phone 0300 123 1999
- Unlock – <http://hub.unlock.org.uk/contact/> phone 01634 247350, text 07824 113848

The post is exempt from the Rehabilitation of Offenders Act 1974, and therefore applicants are required to declare

- All unspent convictions and conditional cautions



- All spent convictions and adult cautions that are not protected (i.e. that are not filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020).

The existence of a criminal background does not automatically mean that you cannot be appointed, but it may do so.

If you are appointed, in order to protect children and vulnerable adults, the authority will require to comply with the employments checks relevant to your post (see job details for further information).

