



The Rosehill School

St Matthias Road, Nottingham, NG3 2FE

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Website: www.therosehillschool.com Enquiries: admin@rosehill.nottingham.sch.uk

The Rosehill School Association is a Registered charity: Number 1027545

Job Advert: School Medical Officer (SEND & Complex Needs)

Salary: Grade E Point 12 (£25,409 actual)

Location: Rosehill School

Contract Type: Permanent, Full-time

Hours: Term-time only, 37 hours per week

Closing Date: 30.10.2026

Are you an experienced medical or care professional who is passionate about supporting children with complex needs? Do you thrive in fast-paced environments where no two days are the same? We are seeking a dedicated **School Medical Officer** to lead and deliver high-quality medical provision across our school, ensuring the safety, dignity, and wellbeing of pupils with Special Educational Needs and Disabilities (SEND).

This is a pivotal role within our safeguarding and wellbeing team. You will oversee first aid operations, manage personal and medical care, support pupils with complex health profiles, and work closely with the Lead Designated Safeguarding Lead (DSL) and Senior Leadership Team (SLT) to uphold the highest clinical and safeguarding standards.

About Our School

At Rosehill School, we are a dedicated, local authority-maintained special school supporting autistic pupils and learners with complex needs. Our vision is to provide specialist provision that enables every pupil to achieve the best possible outcomes in learning, health, social development, and emotional wellbeing. We are committed to ensuring that children, young people, and their families have a voice, are listened to, included, empowered, and receive the right support at the right time from the right people.

Health, safety, and communication sit at the heart of our ethos. Our integrated environment brings together education, therapy, and specialist support so pupils can thrive both inside and outside the classroom. The Medical Officer plays a central role in this, ensuring pupils with SEND and complex medical profiles are safe, supported, and cared for with the highest clinical standards.

It is an exciting time to join our team. Rosehill is expanding, with a second school site launching over the coming years. This growth will strengthen our capacity to support more pupils and families and may create opportunities for wider medical outreach and health-based community work. As our Medical Officer, you will help shape these developing environments and play a vital part in enhancing the health and wellbeing provision across both sites.

We are seeking someone who is:

- Clinically trained or experienced in a healthcare or SEND environment.
- Calm, compassionate, and confident in responding to emergencies.
- Skilled in managing medication, writing care plans, and supporting pupils with complex needs.
- Able to supervise staff, deliver training, and maintain high clinical standards.



- Physically capable of performing safe manual handling tasks.
- Committed to safeguarding, inclusion, and promoting pupil wellbeing.

We can offer you:

- Brilliant pupils who are excited to learn new things.
- A dedicated team of colleagues.
- A school on an exciting journey of improvement and growth.
- Excellent CPD opportunities.
- The opportunity to develop this new role.
- A good sense of humour and a sense of camaraderie, even in the face of challenge.

Key Responsibilities

As our School Medical Officer, you will:

Lead Medical Provision and Daily Operations

- Manage the medical room and deliver daily first aid across the school.
- Act as the primary responder to illnesses, injuries, and medical emergencies.
- Maintain clinical hygiene, audit medical supplies, and ensure all first aid equipment is compliant and replenished.
- Communicate with parents/carers, regarding pupil illness or injury and coordinate collection when required.

Support Pupils with Complex Physical & Medical Needs

- Carry out safe manual handling, lifting, and positioning for pupils with physical disabilities.
- Ensure all personal care is delivered with dignity, sensitivity, and respect.

Medication Management & Care Planning

- Dispense, store, record, and dispose of medication in line with strict procedures.
- Prepare medication for off-site visits and activities.
- Write, update, and maintain Healthcare Plans (HCPs) in collaboration with families and health professionals.

Team Oversight & Training

- Supervise first aiders and care assistants.
- Coordinate whole-school first aid and EpiPen training.
- Provide guidance and support to staff working with pupils with identified medical needs.

Safeguarding, Compliance & Crisis Intervention

- Apply CPI safety interventions and de-escalation strategies when supporting distressed pupils.
- Maintain accurate medical records, accident logs, consent registers, and statutory reporting (e.g., RIDDOR).
- Uphold confidentiality and safeguarding requirements in line with **Keeping Children Safe in Education (KCSIE)**.
- Liaise with external agencies regarding public health concerns or medical incidents.

Health, Safety & Wellbeing

- Contribute to the school's Health & Safety and Safeguarding teams.
- Write and update Personal Emergency Evacuation Plans (PEEPs).
- Provide emotional support to vulnerable pupils and signpost wellbeing resources.
- Support the delivery of whole-school wellbeing initiatives.

General Expectations

- Work collaboratively as part of a multidisciplinary team.
- Follow all school policies and health and safety regulations.
- Be flexible with working hours when required.
- Undertake administrative duties relevant to the medical officer role.
- Carry out any reasonable instruction from the Senior Leadership Team.

How to apply

Please view the school website www.therosehillschool.com, and of course you can always contact the school on 0115 9155815, to discuss, or email the School Business Manager Liz Eyre e.eyre@rosehill.nottingham.sch.uk if you have any questions regarding the advert/position.

Application packs are available through the eteach website <https://www.eteach.com/>, and also on the school website www.therosehillschool.com

Please complete the attached Nottingham City Council Application form along with a supporting statement (no more than 2 sides A4) detailing why you are suited for this position.

Closing Date: Friday 30th October 2026