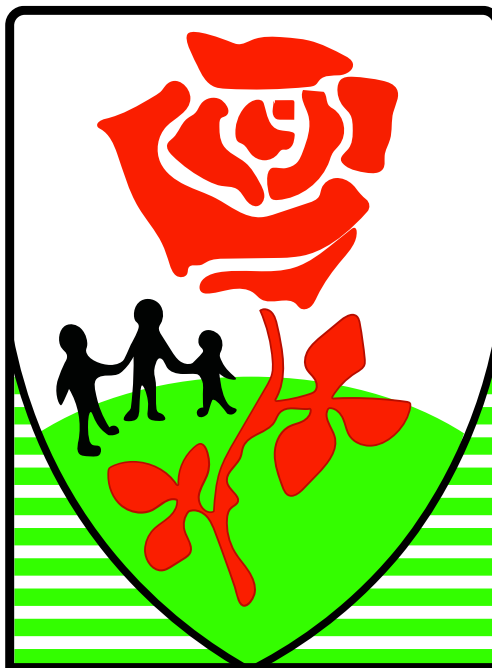


Rosehill School

Admissions Policy



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| Key Personnel: | Headteacher |
| Policy written: | September 2025 |
| Date of Policy Review: | September 2026 |
| Approved by Headteacher/ Governing Board: | Approved at full Governing Body meeting 15.10.2025 |

Admissions Policy

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1. Statement of Intent

Rosehill is a maintained special school that provides the highest quality of education for 120 children and young people on the autism spectrum, aged 4 and 19, who have a broad range of associated communication, interaction, social, imagination, sensory and learning needs. The very large majority of pupils attending the school, experience co-occurring differences. Some CYP also have co-occurring conditions.

All children who enter Rosehill School will have an Education, Health and Care Plan. The school works collaboratively with Nottingham City Special Education Needs (SEN) Team to determine admissions. The Local Authority (LA) make the final decision in terms of possible over-subscription.

The table below sets out who the LA is and other responsible bodies in our school.

| Type of school | Who is the LA? | Who deals with complaints about arrangements? | Who is responsible for arranging/providing for an appeal against refusal of a place at the school? |
|----------------|-----------------|---|--|
| Special School | Nottingham City | Nottingham City SEN Team | LA |

2. Legal Framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Equality Act 2010
- Human Rights Act 1998
- School Standards and Framework Act 1998
- DfE 'School Admissions Code'
- DfE 'School Admission Appeals Code'

This policy operates in conjunction with the following school policies:

- Equality Information and Objectives Policy
- GDPR Data Protection Policy
- SEN Information Report

3. School Profile

All pupils have an Education Health and Care Plan (EHC Plan). The pupil's identified needs will be complex and significant in the area of autism and cognition and learning (severe learning difficulties) as described in the SEN Code of Practice. The pupil will have associated needs in the areas of behavioural, emotional and social difficulties and communication and interaction. In addition, pupils may have sensory regulation needs.

4. Size of the School and Staffing

The LA is the admissions authority. The school currently has places for 120 pupils.

Staffing levels are enhanced so that pupils are usually taught in classes of up to 10 with a teacher and at least one level 3 teaching assistant and an appropriate number of additional teaching assistants to meet the needs of the class group.

The school receives advice from a range of health professionals in order to meet the needs of the pupils, as assessed by the appropriate professionals.

The school is accessible for wheelchair users.

5. Funding

The school is funded on a place led basis by the LA.

6. Admissions Criteria

Parents may express a preference for the school to be named in the EHC Plan. The LA must name the school that is preferred by the parents providing that:

- The school is suitable for the child's age, ability and aptitude and the special educational needs set out in the EHC Plan
- The Childs attendance is not incompatible with the efficient education of the other children in the school
- The placement is an efficient use of the LA and public resources

7. Referral Routes

Pupils may be considered for placements:

- Following a statutory Education, Health and Care (EHC) Plan needs assessment which identifies Rosehill School as an appropriate provision within an EHC Plan
- Following an Annual Review which identifies Rosehill School as an appropriate provision within an EHC Plan
- On arrival into the LA having previously attended a specialist provision or special school
- Following a request from another LA (Nottingham City LA must be consulted as part of this request)

8. Policy Review

This policy will be reviewed and updated on an annual basis by the Headteacher. The next review will be in September 2026. The policy will be monitored and approved by the Governing Body.